

**USAGE FEE SCHEDULE FOR
USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT
ADDENDUM**

- A. Groups/organizations that are non-profit and in-district may hold meetings in school buildings without payment of usage fees, yet still be subject to the approval of the Superintendent or designated employee.

Examples:

Regular School Activities or Parent-Teacher Activities
Federal, State, School District or Municipal Elections
Community meetings of general interest, open to the public, where no admission is charged.
Property sponsored and supervised youth groups, including Boy Scouts, Girls Scouts, 4H, etc.
when the building is normally open and on week nights.

- B. The following usage fee schedule will apply to non-profit organizations that are out-of-district or do not have objectives or purposes closely allied with public education:

General Classrooms (each)	\$20.00/up to 4 hours
Special Classrooms (Computer Lab, Media Center, etc.)	\$25.00/up to 4 hours
Food Service Kitchens	\$25.00/up to 4 hours
A District employed food service worker is required to be on duty if a kitchen is used. The cost of the food service personnel, in addition to usage fee, shall be the responsibility of the contracting organization.	
Gymnasiums	\$40.00/up to 4 hours
Theatre	\$40.00/up to 4 hours
A District employed theatre worker is required to be on duty if the theatre is utilized in such a manner that requires sound or light equipment to be used. The cost of theatre personnel, in addition to usage fee, shall be the responsibility of the contracting organization.	

- C. The following usage fee schedule will apply to commercial/for-profit organizations:

General Classrooms (each)	\$30.00/up to 4 hours
Special Classrooms (Computer Lab, Media Center, etc.)	\$40.00/up to 4 hours
Food Service Kitchens	\$40.00/up to 4 hours
A District employed food service worker is required to be on duty if a kitchen is used. The cost of the food service personnel, in addition to usage fee, shall be the responsibility of the contracting organization.	
Gymnasiums	\$60.00/up to 4 hours
Theatre	\$100.00/up to 4 hours
A District employed theatre worker is required to be on duty if the theatre is utilized in such a manner that requires sound or light equipment to be used. The cost of theatre personnel, in addition to usage fee, shall be the responsibility of the contracting organization.	

Note: In all cases where supervisory and/or service personnel are required to be on duty to open/close, clean-up or provide supervisory oversight of the facility, the cost shall be the responsibility of the contracting organization.

The District reserves the right to negotiate facility use agreements that address special circumstances (i.e Concessions and RCYSC may be exempt from usage fees but not personnel costs.) This applies to non-profit and for-profit organizations.

PERSONNEL FEE SCHEDULE
WHEN USING SCHOOL DISTRICT FACILITIES

Custodial (minimum of 2 hours)	\$35/hour
Food Service Employee	\$25/hour
Theatre Technician (staff member)	\$30/hour
Theatre (student – trained by qualified staff)	\$10.50/hour